

**Job Title: Engineer I****FLSA Status: Exempt****Reports To: Senior Engineer / Partner / Associate Partner**

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**SUMMARY**

Serves as lead or secondary Engineer for various BKV Group projects by performing the following duties.

**Primary Responsibilities:**

As a member of the Engineering discipline for BKV Group, this position represents the Engineering discipline in the current and future service development process and programs to serve the firm's clients. Duties include the following and other duties may be assigned:

- Analyze different engineering systems to determine best fit for the owner's needs as directed by the Senior Engineer or Engineering Partner.
- Confers openly and directly in a respectful and professional manner with other personnel to clarify or resolve problems and develop design.
- Prepares or directs preparation of calculations and designs for engineering systems and detailed drawings.
- Reports to and submits calculations and designs for review by Senior Engineer or Engineering Partner.
- Provides leaderships and work direction for Engineers in Training and Designers working on assigned projects.
- Responsible for completing work in a timely manner on assigned projects within the budgeted hours as supplied by the Senior Engineer or Engineering Partner.
- Perform the necessary disciplinary work on assigned projects.
- Drafting using AutoCAD or Revit.
- Maintain appropriate records and files on assigned projects.
- Maintain a free flow of communications with the Senior Engineer or Engineering Partner, Partner-In-Charge, and the Project Manager on assigned projects, as well as other Firm members relative to the activities on assigned projects.
- Responsible for the design process coordination of the engineering discipline with the other discipline leaders on assigned projects.
- Responsible for the technical accuracy and completeness of the engineering documentation for BKV Group on assigned projects.

**Job Requirements:**

- Must have four years college or university degree; or four years related experience and/or training; or equivalent combination of education and experience.
- Professional license required.
- 1-4 years' experience as licensed professional.
- Must be fluent in reading, writing, and speaking the English language.

- Must have ability to write reports and business correspondence. Must possess excellent organizational and time management skills.
- Must have the ability to effectively present information and respond to questions from managers, clients, and the general public.
- Must be proficient in AutoCAD, Revit, and Microsoft Office Suite.