

Job Title: Engineer in Training**FLSA Status: Exempt****Reports To: Senior Engineer / Partner / Associate Partner / Associate**

SUMMARY:

Serves as Engineer in Training for various BKV Group projects by performing the following duties.

Primary Responsibilities:

As a member of the Engineering discipline for BKV Group, represents the Engineering discipline in the current and future service development process and programs to serve the firm's clients. Duties include the following and other duties may be assigned:

- Confers openly and directly in a respectful and professional manner with other personnel to clarify or resolve problems and develop design.
- Under the direction of the Senior Engineer, Junior Engineer, or Engineering Partner prepares calculations, designs and detailed drawings for review.
- Responsible for completing work in a timely manner on assigned projects within the budgeted hours as supplied by the Senior Engineer, Junior Engineer, or Engineering Partner.
- Perform the necessary disciplinary work on assigned projects.
- Drafting using AutoCAD and Revit.
- Maintain appropriate records and files on assigned projects.
- Maintain a free flow of communications with the Senior Engineer, Junior Engineer, Engineering Partner, Partner-In-Charge, and the Project Manager on assigned projects, as well as other Firm members relative to the activities on assigned projects.
- Responsible for the design process coordination of the engineering discipline with the other discipline leaders on assigned projects as directed by the Senior Engineer, Junior Engineer, or Engineering Partner.

Job Requirements:

- Must have four years' college or university degree; or four years related experience and/or training; or equivalent combination of education and experience.
- Relevant engineering experience preferred.
- Must be fluent in reading, writing, and speaking the English language.
- Must have ability to write reports and business correspondence. Excellent organizational and time management skills.
- Must have the ability to effectively present information and respond to questions from managers, clients, and the general public.
- Must be proficient in AutoCAD, Revit, and Microsoft Office Suite.